

# C U R R I C U L U M V I T A E

**Name** : Awuor Tobias Ochieng  
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**Marital status** : Married  
**Religion** : Christian  
**Date of birth** : 1973  
**ID No** : 12594830

## **Education:**

Jan 2012 – April 2013

Certificate in Procurement & Chain Management – Technical University of Kenya

September 2012 – August 2013 – Certificate in Records and Archives Management

1997 – Paragon Computer Training College, Thika  
Microsoft Office Packages

1988 – 1991 – Rabwao Secondary School ( KCSE)

1979 – 1986 – Angugo Primary School, (KCPE)

## **Career Objective:**

- To work in a situation calling for total dedication, creativity, commitment and in challenging positions where my current qualifications and abilities can be an asset to the organization.
- Keen to support the progress of the organization that can offer me a dynamic, challenging, rewarding working environment to develop a useful career. It should offer me the chance for personal growth, skill acquisition and job enrichment.

## **Work Experience:**

2008 – Todate – Working with UoN in the School of Mathematics as Office Assistant charged with the following duties;

- Dispatching letters and other mail.
- Massive photocopying

2000-2007 – Rosina Café, Nairobi

- Waiter
- Purchasing
- Store Control
- Supervisor/Manager
- Sales/Marketing

1997 – 1999 – Poly Sack, Thika

1993 – 1994 – Bomen Hotel, Isiolo

**References:**

- Dr. Jamen H. Were  
Director, School of Mathematics  
University of Nairobi  
P.O. BOX 30197, Nairobi