

CURRICULUM

VITAE

SIMON NGURE

PERSONAL DETAILS

NAME: Simon Ngure Mwangoo.

DATE OF BIRTH: 31ST December 1977

MARITAL STATUS: Married.

NATIONALITY: Kenyan.

RELIGION: Christian.

POSTAL ADDRESS: P.o.Box 30197.

Cell phone No: 07 14-370507

E-mail: simon.mwangoo@uonbi.ac.ke

LANGUAGE: Swahili, Taita.and English

PROFESSIONAL QUALIFICATIONS.

2005-2006: ZETECH UNIVERSITY

DIPLOMA IN COMPUTER SERVICE AND MAINTAINANCE

MAIN SUBJECTS

- Computers and Computing.
- Microcomputer system Installation and Maintenance.
- Faulty Diagnosis and Troubleshooting.
- Upgrading of Hardware and software.
- Networking using NTserver.

**2001-2002: UNIVERSITY OF NAIROBI
INSTITUTE OF NUCLEAR SCIENCES**

CERTIFICATE IN COMPUTER PARCKAGES.

MAIN SUBJECTS

- Introduction to Computers and Windows95/98
- Microsoft word.
- Microsoft Excel.
- Microsoft Access
- Page Maker
- Power Point
- Publisher
- Internet & Web Page Design

**2012-2013: UNIVERSITY OF NAIROBI
COLLEGE OF BIOLOGICAL AND PHYSICAL SCIENCES**

CERTIFICATE IN INFORMATION TECHNOLOGY

ENABLED SERVICES/ BUSINESS PROCESS

OUTSOURCING (ITES / BPO)

MAIN SUBJECTS

Communication

- CTC 011 Business Communication skills and customer care
- CTC 013 Basic grammar and composition
- CTC 015 Listening and speaking skills
- CTC017 Cross-Cultural Communication in business

Technology

- CTC 012 PC & Networking Fundamentals
- CTC 014 Keyboarding Skills
- CTC 016 Office productivity tools
- CTC 018 Internet and e-communication tools

EDUCATION BACKGROUND

1995-1998:: DRAGGREY HIGH SCHOOL
Kenya Certificate of Secondary Education.

MAIN SUBJECTS:

Mathematics, English, Biology and Geography.

1987-1994: WUSI FULL PRIMARY SCHOOL
Kenya Certificate of Primary Education

MAIN SUBJECTS

Mathematics, English and Science

WORK EXPERIENCE

2003-2006: UNIVERSITY OF NAIROBI
HYSLOP COMPUTER LAB

MAIN DUTIES

I worked as a Computer Lab Technologist.

2007:-up to Date UNIVERSITY OF NAIROBI
DEPARTMENT OF JOURNALISM AND MASS
COMMUNICATION (D.O.J M C) COMPUTER LAB

MAIN DUTIES

I work as a Computer Lab Technologist.

INTERESTS: Advancing Technology, Soccer, Scrabble and Swimming.

REFEREES:

- 1** The Director,
Institute of Nuclear
Sciences, University of
Nairobi, PoBox30197,
Tel: 020-42031,
Nairobi.

- 2** The Director,
Zetech
University,
P.O Box 2768,
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Tel: 020-312427.

- 3** The Chair
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