

# CURRICULUM VITAE

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## I. PERSONAL DATA

Name: Stephen Anyona Nyang'ara  
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Email: [anyonake@yahoo.com](mailto:anyonake@yahoo.com)  
Birth: 1965  
Nationality: Kenyan  
Gender: Male  
Marital Status: Married  
Religion: Christian

## II. CAREER OBJECTIVES

- To practice professionalism in the field of work.
- To use practical and theoretical skills attained to improve service provision.
- To work as a team player in a given team to help attain desired goals and objectives.
- To exercise responsibility and accountability in the field of work.

## CAREER SUMMARY

A Library Assistant with successful track record in general administrative issues, all operations within Libraries plus all the administrative organs of the University of Nairobi.

## III. EDUCATIONAL BACKGROUND.

DEGREE	AREA OF SPECIALIZATION	DATE	INSTITUTION	AWARD
B.Ed	Kiswahili and CRE	2002-2005	University of Nairobi	2 <sup>nd</sup> Class Honours (Lower Division)
"A" Level	Kiswahili and CRE	1986-1987	Nyanchwa High	2 Principles, 2 Subsidiaries
"O" Level	Kenya Certificate of Education (K.C.E.)	1981-1985	Nyanturago Sec School	Division II
Certificate	Librarianship	1993-1994	Kenya Polytechnic	Credit
C.P.E.	Certificate of Primary Education	1973-1980	Nyamasibi Primary School	16 points

#### **IV EXPERTISE**

1. Guiding and assisting students and lecturers to access information in the library.
2. Reference librarian.
3. Linking students' concerns with the office.
4. Bibliographic Data Analyst.

#### **V ADDITIONAL INFORMATION**

**1. Enrolled for a Masters course in Information Science, Makerere University.**

**2. Personal Assessment**

- |               |                    |
|---------------|--------------------|
| - Hardworking | - Honest           |
| - Creative    | - Self-disciplined |
| - Responsible | - Self-motivated   |
| - Diligent    | - Obedient         |
| - Loyal       | - Principled       |
| - Social      | - Team player      |
| - Outgoing    | - Zealous          |
|               | - Ambitious        |

**3. Hobbies**

- |           |                           |
|-----------|---------------------------|
| - Games   | - Athletics and football. |
| - Reading | - All kinds of literature |
| - Music   | - Listening               |

**4. Computer Knowledge**

**(I) Operating Systems**

Dos, Windows Network (Windows, Windows NT and Windows XP).

**(ii) Database Section**

Dbase IV, Ms Access, Ms Excel, Ms PowerPoint

**(iii) Network Section**

Internal Email and Internet.