

CURRICULUM VITAE

(CV)

PERSONAL DETAILS

NAME: Richard Mutua Musyoka

NATIONALITY: Kenyan

MARITAL STATUS: Married

YEAR OF BIRTH: 1976

LANGUAGE: English and Kiswahili

POSTAL ADDRESS: P.O Box 45982, 00100-NAIROBI or P.O Box 145, 90203-Tulia, Kitui

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ACADEMIC BACKGROUND

PERIOD	INSTITUTION	ACHIEVEMENT
2012 to date	Mount Kenya University	Bachelor of Business Information Technology(BBIT)
2006-2008	Kenya Polytechnic University College	KNEC Higher Diploma in Electrical Engineering(Electronic Option)
2008	Kenya College of Communication Technology	Certificate in Telecommunication Cable Jointing and Testing
2005-2007	Green Pastures Tabernacle	Certificate in Strategic Leadership Training
Year 2002	Coast Data Training School	Certificate in Structured Cabling and Fiber Optics
Year 2000	Institute of Advanced Technology	Introduction to Microsoft Windows
1996-1999	Kenya Institute of Mass Communication	KNEC Diploma in Electronic Engineering
1992-1995	Mutonguni Secondary School	Kenya Certificate of Secondary School
1984 - 1991	Misyini Primary School	Kenya Certificate of Primary School

PROFESSIONAL EXPERIENCE

1. UNIVERSITY OF NAIROBI (ISO 9001:2008 CERTIFIED): (MAY 2005 TODATE).

DESIGNATION: Telephone Technologist

RESPONSIBILITY:

- ❖ Maintenance of Communication systems (PABX's) and related peripheral devices.
- ❖ Repair and maintenance of telephone direct lines and extensions.
- ❖ Daily machine tests.
- ❖ Management of daily switchboard operations.
- ❖ Configuration of communication equipment to ensure proper function.
- ❖ Contact PABX Vendors incase any specialized maintenance, repair or upgrade of the system is required.
- ❖ Provide technical advice and training to users.
- ❖ Provide system specifications for procurement purposes.
- ❖ Represent the Manager, Communications in college or campus meetings.
- ❖ Implement and maintain communication networks as per the established standards.
- ❖ Identify tools and equipments required for repair and maintenance of the communication facility.
- ❖ Ensure continuous improvement of services through expansion of the existing network and acquisition of modern technology equipments.
- ❖ Perform any other duty assigned by the Manager, Communications (ICT).

2. VINSTE ELECTRONICS LTD: (March 2000 to April 2005).

DESIGNATION: Telecommunication Technician

RESPONSIBILITY:

- ❖ Installation, Testing, programming and maintenance of PABX's and the peripheral devices.
- ❖ Installation, Testing and maintenance of structured cabling system (Voice and data).
- ❖ On-job training on computer hardware/software installation and maintenance.

3. AQUATRONICS LTD: (January and February 2000).

DESIGNATION: Technician

RESPONSIBILITY:

- ❖ Installation of satellite dishes and antenna.
- ❖ TV antenna cabling.

TECHNICAL ATTACHMENT

1. GILGIL TELRCOMMUNICATION INDUSTRIES (GTI) LTD: (August to December 1998).

DESIGNATION: Technician

RESPONSIBILITY:

- ❖ Repair and maintenance of GTI series PABX's.
- ❖ Repair and installation of telephone sets.
- ❖ Repair of Telephone Exchange cards.
- ❖ Computer and telephone assembling.
- ❖ Repair and maintenance of other communication equipments such as fax machines, printers, etc.

2. KENYA NEWS AGENCY (KNA) ENGINEERING DEPARTMENT: (1997).

DESIGNATION: Technician

RESPONSIBILITY:

- ❖ Installation and maintenance of Public Address Systems.
- ❖ Repair and maintenance of Film/video projectors and media equipments.

SPECIAL AWARDS

1. **"MR. KIMC AWARD"** – Awarded upon academic excellence and sociability in college.
2. **"MERIT WARD"** – The best overall Diploma in Electronic Engineering Trainee in the academic year 1999.

REFEREES:**1. Mr. Samuel M. Masika**

Safaricom (K) Limited
Senior Telecom Engineer
P.O Box 66827-00200,
Nairobi.
Cell Phone: **0722 679 767**.

2. Mr. Isaac Kamau Mugoya

P.O Box 10897 -00100,
Nairobi.
Cell Phone: **0721 203 157**

3. Mr. George Karanja Chege

Kenya Institute of Mass Communication,
P.O Box 42422-00200,
Nairobi.
Cell Phone: **0722 856 170**