

Curriculum Vitae

PERSONAL CONTACTS

NAME : ROSE MARETE MURITHI
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NATIONALITY : KENYAN
MARITAL STATUS : MARRIED
DATE OF BIRTH : SEPTEMBER1967

CAREER OBJECTIVE

Handling challenging situations within my profession in order to fully utilize my talents and further develop my skills and competences in teaching, training and research and contribute immensely to improving the learner's competencies in a University focused on quality and excellence.

PROFESSIONAL SUMMARY

A Passionate innovative lecturer with extensive knowledge and broad diversified experience gained over 22 years of successfully teaching, training, carrying out research and implementation of relevant contextualized innovative strategies for development of knowledge, Entrepreneurial culture and competencies.

AREAS OF EXPERTISE

- a) Teaching
- b) Leadership and quality assurance
- c) Students counseling

ACADEMIC & PROFESSIONAL QUALIFICATIONS

2011: Doctor of Philosophy in Business Administration (Entrepreneurship and Small Business Development); University of Nairobi ;(continuing).

2008: Masters of Science in Entrepreneurship;
Kenyatta University

1990: Bachelor of Education, Second class honors -Upper division;
Kenyatta University

WORK EXPERIENCE

MARCH 2008 - TO DATE

**POSITION: ASSISTANT LECTURER/ASSISTANT GAMES TUTOR SPORTS DEPARTMENT
UNIVERSITY OF NAIROBI**

DUTIES

- Chairing the Department Performance Contract Committee, involved in presenting and negotiating the Department Performance Contract.
- Monitoring, evaluating and reporting quarterly and at the end of year progress on the Department's Performance Contract set targets.
- Implementing the Department strategic plan strategies to meet the Departmental set targets.
- Designing, implementing, and managing innovative quality Sports programmes to Students and Staff.
- Ensuring all College Departmental work plans/procedures adhere to ISO standards
- Developing, renovating and maintaining Sports equipment and facilities.
- Preparing and implementation of the Department Service Charter to provide quality services to our clients.

JANUARY 2008- TO DATE;

Consultancy in Entrepreneurship and Small Business Development

DUTIES:

- Designing and development of entrepreneurship/ Business training programs
- Provision of business development services (BDS) especially to small and micro enterprises
- Business counseling and mentoring
- Developing business strategies and plans

APRIL 2007-MARCH 2008KENYA

POSITION: LECTURER; KENYA TECHNICAL TEACHERS COLLEGE

DUTIES

- Teaching Entrepreneurship studies andPedagogic approaches in Entrepreneurship.
- Assisting students to develop Business plans, and providing mentorship to students interested in starting up business.
- Preparation of a business incubation proposal for funding by the ministryof Higher Education Science and Technology.
- Course and exams coordinator, setting and moderation of exams.
- Involved in both internal and external teaching practice assessmentin Entrepreneurship and other subjects.
- Building positive relationships with students to create conducive learning environment

JUNE 1995-MAY 2007

POSITION: LECTURER; KENYA SCIENCE TEACHERS COLLEGE DUTIES

- Acting Head of the Department, providing leadership to the staff and overseeing all Departmental activities and operations
- Teaching Physical Education, Pedagogic approaches and carrying out research
- Involved in both internal and external teaching practice assessment
- Course and exams coordinator, setting and moderation of exams.
- Designing, implementing, and managing innovative quality Sports programmes to Students and Staff.
- Curriculum development with K.I.E. and writing of the teacher's manual for the current Secondary School Syllabus.
- Evaluating /vetting of textbooks for the current syllabus with the Ministry of Education.

MAY 1990- JUNE 1995

POSITION: GRADUATE TEACHER; NKUBU HIGH SCHOOL

DUTIES:

- Teaching Christian Religious Education and social ethics.
- Guidance and counseling, providing career guidance and encouraging spiritual growth.
- Head of subject (Christian Religious studies, Class Teacher, and in charge of Drama club.

NOV 2008-MAY 2009

POSITION: EDUCATION GRADUATE ATTACHÉ; PLAN INTERNATIONAL

DUTIES:

- Designing, implementing and supervising of educational and community development projects.
- Involved in establishment and equipping of many schools in Meru-North Imenti constituency.
- Identifying needy and deserving children, finding and connecting them with possible Sponsors all over the world.
- Monitoring and evaluation of the projects implemented by Plan International.
- Training on Community development, Education Development, community health and empowering the community to start up small business.

PROFESSIONAL INVOLVEMENT

- In partnership with Techno serve (NGO), vetting of Business Plans, facilitating linkages for industrial support and providing business mentorship to disadvantaged girls in the Young Women Enterprise Program to enable them start up small business.
- Offering advisory services in the development of sports and recreational facilities, improving of community Sports facilities and educating people on the importance of fitness.

- Organizing and coordinating Sports days and team building activities for various Institutions to promote teamwork and enable them tap the unique qualities of each individual for the good of the Institutions.
- Chairperson; Board of Governors - CITM Academy, managing the schools on behalf of the church.
- Chairperson; - CITM Academy Parents Teachers Fellowship - encouraged parents involvement in their children Education
- In charge of the National Women Athletics team to the World Athletics Championship at Deagu, South Korea 2011.

REFEREES

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| <p>DR. Maalu Director, University of Nairobi, School of Business, Mombasa Campus. Cell Phone 0722229900</p> | <p>DR. Eva Gichunge Senior Lecturer, Kenya Methodist University Phone: 0723985333</p> | <p>Ruth MugoKahiga Lecturer, University of Nairobi Cell: 0722 704551</p> |
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