

# PAMELA AUMA PANDE

## OBJECTIVE

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Attain highest level in running laboratory assays and laboratory management, in support of Treatment, Research and Development.

## SUMMARY

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- Excellent laboratory skills with commended performance in conducting and analyzing assays/practical.
- Poses solid skills and experience in administration /management, laboratory procurement and supply.

## EDUCATION

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<b>On-going:</b>	<b>Masters in Public Health Science</b>
<b>2012:</b>	<b>Bachelors Medical Biotechnology.</b> <i>(Kenya Polytechnic University College)</i>
<b>2005-2007:</b>	<b>Higher National Diploma Biotechnology</b> <i>(Kenya Polytechnic University College)</i>
<b>1996-1998</b>	<b>Diploma in Applied Biology.</b> <i>(Mombasa Polytechnic University College)</i>
<b>2009:</b>	<b>Graduate Diploma Purchasing Supply</b> <i>(Chartered Institute of Purchasing Supply)</i>
<b>2008 :</b>	<b>Advanced Diploma Purchasing Supply</b> <i>(Chartered Institute of Purchasing supply)</i>
<b>2007</b>	<b>Diploma Purchasing Supply.</b> <i>(Chartered Institute of Purchasing supply)</i>
<b>2004:</b>	<b>Diploma in Business Management.</b> <i>(Kenya Institute of Management (KIM)).</i>

## WORKING EXPERIENCE

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**2009 to date- University of Nairobi, Human Anatomy Department**  
**Position: Manager Chiromo Funeral Parlour**

***Responsibilities:-Managing all the activities of Chiromo Funeral Parlour including and not limited to:-***

- Reception of bodies
- Embalming, storage and dispatch of bodies.
- Reconditioning and reconstruction of bodies.
- Coffin sales
- Hearse services
- Mortuary attendants training course
- Autopsy examination
- Marketing of the CFP facility.
- Personnel management and supervision
- Customer care management.

**2009 Jan-Oct: University of Nairobi, School of Biological Sciences.**  
**Position: Senior Technician**

**Responsibilities.**

- Carrying out practical session for undergraduates and post graduates
- Carrying out research assays.

**2005-2008 Kenya Medical Research Institute-WRP.**

***Position: Laboratory Technologist/ Procurement Assistant***

**Responsibilities**

- Processing requisitions, sourcing quotes and generating purchase orders.
- Monitoring orders status with vendors and communicating feedback on the same to end users.
- Coordinating and ensuring speedy customs clearances of supplies/goods.
- Coordinating the tax exemptions of supplies.
- Scheduling and ensuring prompt delivery of goods to warehouse.
- Receiving, inventorying supplies and updating the system data base.
- Re-distributing of supplies to end users in the project sites
- Providing general administrative support to procurement Department.

- Organizing and taking minutes of the USAMRU-K Procurement monthly meetings.
- Carrying out other laboratory assays

**2001-2005 -Kenya Medical Research Institute-WRP**

**Position: In-charge Immunology Department**

**Responsibilities**

- Responsible for carrying out various laboratory tests and procedures including but not limited to Elisa,PCR, and Flowcytometry
- Responsible for Mobilizing and educating study volunteers on HIV/AIDS.
- Coordinating of community mobilization strategies of the study

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**1999-2000 Kenya Medical Research Institute-CDC.**

**Position: Laboratory Technologist.**

**Responsibilities**

- Running of samples on Facscan to determine the CD4/CD8 Counts.
- Performing PCR assays
- Cross-sectional study of intestinal parasites (Stool microscopy).

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**SKILLS**

- Knowledge of computer skills, Microsoft word, Excel, power point.
- Fluent in spoken and written English and Kiswahili.
- Valid driving license

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**AWARDS/ACHIEVEMENTS.**

**AUG- 2012:** Completed training in Biosafety and Biosecurity-facilitated by Ministry of Public Health Services

**AUG-2010:** Completed training on strategic planning of IGU by UNES

**FEB-2001:** Completed training on HIV/AIDS-Counseling skills facilitated by (K.I.P.C) Kenya Institute of Professional Counseling.

**May-2002:** Attained certificate of Good Laboratory Practice on completion of the course.

**OCT-2002:** Completed training on Flowcytometry at Makerere Medical school/US Medical Research Unit, Kampala Facilitated by Henry

Jackson Foundation

**Nov-2002:** Attained certificate on Shipping of Hazardous Material on completion of course.

**2003** Attained certificate upon completion of Basic Microbiology Training organized by USAMRU

**JAN-2004:** Completed Vaccine Literacy training.

**DEC-2004** Recognition Award, for outstanding performances in Social work.

**NOV-2006** Completed training on the carriage of infectious substance by Air.

## REFERENCES

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Professor. Julius Ogengo

Managing Director

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Dr. Paul Odula

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