

# **PATRICK OBONYO AGUTU - CURRICULUM VITAE**

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**Deputy Finance officer, Finance Department, University of Nairobi**

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## **A) QUALIFICATIONS**

### ***i) ACADEMIC***

**2012 – current** Doctor of Philosophy in Business Administration (**PHD**), School of Business, University of Nairobi (Ongoing). Completed Coursework and Independent Study Research Paper. Currently on the final phase.

**2011** - Masters in Business Administration (**MBA**), University of Nairobi.

**2002** - Bachelor of Science (Business Administration) (**Bsc**), United States International University (USIU)

**1994** - National Diploma in Business Administration I, II (KIM)

**1978** - EACE DIV 1 (Sawagongo High School)

**1974** - CPE passed (Ndere Primary School)

### ***ii) PROFESSIONAL***

**1990** - Certified Public Accountant (**CPA(K)**) (KASNEB)

**1994** – Practicing Certificate (ICPAK)

**2006** – Computerised Accounting ACCPAC ERP System (SABIS, UK)

**2014**- ISO Lead Auditor Certificate (KEBS)

## **B) APPOINTMENTS**

- i) March 2016 – to date, Chief Internal Auditor, University of Nairobi.**

Responsibilities include;

Management of the Internal Audit and Risk function, liason with external Auditors, Systems Evaluation, Projects and Program audits, Application of relevant professional standards in Audit and Finance. Staff Training and Development.

- ii) 2005 –2016; Deputy Finance officer, University of Nairobi**

Responsibilities include;

Deputising for the Head of Finance and acting in the position as Finance officer in the absence of the substantive holder. This has been the case during the last ten years.

Responsibility in the management of the Finance function in the University as a member of the Finance Management Team.

Representing Finance department in management and other governance committees of the University.

Financial Systems development and operations. This includes the Finance Information Management System (FIMS) and Students MIS (SMIS).

Revenue management including students fees and other income of the University.

The Management of both External and Internal Grants and Advisory to local and international Donors and Partners.

Financial controls over University resources including capital assets, Treasury and banking functions.

Member of the University Budget Committee and other decision making organs of the University including Cash flow management committee.

Financial Advisory Services to University Management, Staff, other Universities and Stakeholders.

Liason with both External and Internal Auditors of the University on audit matters.

Alternate Vice Chairman, University Tender Committee

Member of the Internal Quality Auditors Team in my capacity as an ISO Lead Auditor

**iii) 2002 –2005 ; Senior Accountant and College Bursar, College of Humanities and Social Sciences, University of Nairobi**

Responsibilities include;

Responsible to the College Principal for the management of all financial operations of the college.

Member of the College management board,

Responsible for the management of Financial and other resources of the College.

Liason with both External and Internal Auditors of the University on audit matters.

**iv) 1995 –2002 ; Senior Accountant and College Bursar, College of Education and External Studies, University of Nairobi**

Responsibilities include;

Responsible to the College Principal for the management of all financial operations of the college.

Member of the College management board,

Responsible for the management of Financial and other resources of the College.

Liason with both External and Internal Auditors of the University on audit matters.

**v) 1993 –1994 ; Assistant Chief Internal Auditor and Deputy head of Internal Audit, University of Nairobi.**

Responsibilities include;

Deputising for the Head of Internal Audit as a member of the Internal Audit Team.

Development of University Audit Function, Internal Audit guidelines and processes including Enterprise Risk Profiling.

Preparation of Internal Audit programs and plans

Reviewing systems and operations within the entire University and recommending necessary improvements and controls

Responsible for guidance of audit teams on regular and special audits as required by management

Liason with the external auditors and University management on audit matters.

**vi) 1990 - 1993 ; Internal Auditor, University of Nairobi.**

Responsibilities include;

Leading audit performance teams as a member of the Internal Audit .

Development of Internal Audit guidelines and processes

Preparation of Internal Audit programs and plans

Reviewing systems and operations within the entire University and recommending necessary improvements and controls

Responsible for regular and special audits as required by management

Liason with the external auditors and University management on audit matters.

**vii) 1986 - 1990 ; Assistant Internal Auditor, University of Nairobi.**

Responsibilities include;

Responsible for carrying out audit assignments as directed by the Head of Internal audit and other senior staff in the department.

Auditing of operations of various colleges, departments in the University.

Follow up on outstanding external and other reports for implementation.

Undertaking routine and periodic audits meant to attain assurance, soundness and adequacy of the internal control systems in the University.

### **C) TRAINING, SEMINARS AND WORKSHOPS**

- i) ICPAK Economic symposium held at the School of Monetary Studies in February 2016.
- ii) ICPAK C-Suite Finance and Management Seminar in Istanbul, Turkey from 6<sup>th</sup> to 14<sup>th</sup> September 2015.
- iii) ICPAK Management Accounting Seminar in Mombasa, from 20<sup>th</sup> to 25<sup>th</sup> July 2015.
- iv) International Public Sector Accounting Standards (IPSAS) Seminar held in Johannesburg, South Africa from 07<sup>th</sup> to 14<sup>th</sup> December 2014
- v) ICPAK Executive Seminar on Finance and Management held in Dubai, UAE from 17<sup>th</sup> to 14<sup>th</sup> November 2013.
- vi) ICPAK Executive Seminar on Finance and Management held in Cairo, Egypt, from 21<sup>st</sup> to 23<sup>rd</sup> November 2012.
- vii) ICPAK Annual Seminar on Finance and Management held in Mombasa, from 27<sup>th</sup> May to 1<sup>st</sup> June 2013.
- viii) Public Private Partnership (PPP) Training held at KCB leadership Training Centre, from 27<sup>th</sup> February to 2<sup>nd</sup> March 2012.
- ix) Africa Congress of Accountants (ACOA) Seminar held in Nairobi at KICC, from 7<sup>th</sup> to 9<sup>th</sup> November 2011.
- x) Grants Management Seminar held in ETH Zurich, Switzerland from 14<sup>th</sup> to 18<sup>th</sup> June 2010.

- xi) Computerised Accounting Training on Sage Accpac ERP held in Plymouth, Britain in November 2006.
- xii) Several other Annual Seminars, Economic symposium and professional development workshops and conferences on Finance, Management, Leadership, Procurement and Audit by ICPAK, since i joined the Institute to date.
- xiii) Fraud detection Seminars in South Africa
- xiv) Financial Management in Kampala Uganda
- xv) Leadership development training in South Africa, Zimbabwe, Ghana, Senegal, Gambia, Switzerland, Tanzania, Ethiopia.

#### **D) MEMBERSHIPS**

**Practicing Member**, Institute of Certified Public Accountants Kenya (ICPAK)

**Associate Member**, Kenya Institute of Management (**AMKIM**)

#### **E) OTHER DUTIES AND RESPONSIBILITIES**

##### *INTERNATIONAL*

- i) 2015 to date, Treasurer, Africa Alliance of YMCA
- ii) 2007 – 2010 Board Member, Africa Alliance, YMCA
- iii) 2010 Africa representative to World Council of YMCA in Hong Kong, China.
- iv) 2006 Kenya representative to World Council of YMCA in Durban, South Africa.
- v) 2005 Represented Kenya in the 150<sup>th</sup> Anniversary of the World Alliance of YMCAs in India in Mumbai.

##### *NATIONAL*

- i) 2007 – 2010 National Chairman, Kenya YMCA
- ii) 2004 – 2007 Executive Chairman, Kenya YMCA
- iii) 1998 – 2004 National Treasurer, Kenya YMCA

- iii) 2007 – 2010 Chairman, Board of Directors, Limuru Agricultural Youth Centre.
- iv) 2007 – 2015 Chairman, Board of Governors, Ndere Mixed Secondary School.

**22th JUNE, 2016.**