
CURRICULUM VITAE FEBRUARY 2020

CAREER OBJECTIVE

“To excel in a challenging, productive and satisfying career in management of people and service to the public.”

BIO-DATA

- Name: Omondi George
- Date of Birth: 1962
- Sex: Male
- Business Address: Business Administration
P. O. Box 30197
NAIROBI
- Personal Address: P. O. Box 6184 – 00300
NAIROBI
- Telephone: 0722 230 833
E-mail: omondig@uonbi.ac.ke
telooinga@gmail.com
- Marital Status: Married
- Nationality: Kenyan

CAREER AND PERSONAL ATTRIBUTES

Career attributes:

- Expert in organization development.
- Expert in Curriculum Development.
- Experienced consultant in management.
- Experienced trainer.
- Developed Strategic Plan for Water Resources Authority 2019- 2022
- Undertaken customer care training Kisumu Water and Sanitation Company Limited.
- Helped organizations to develop strategic plans and evaluated the implementation process.
- Practical experience in human resource management practices in Kenya and the region.
- Undertaken training needs analysis for various organizations.
- Undertaken job evaluation in many public and private sector enterprises in the region.
- Developed human resource management systems for various organizations.
- Undertaken public relations audit for private, public and non-governmental organizations.
- Designed and implemented performance management systems for private and public enterprises in Kenya, Somalia, Tanzania, Uganda, and Rwanda.
- Undertaken research in labor matters for Central Organization of Trade Unions, Federation of Kenya Employers, and International Labor Organization.
- Developed human resource handbooks for organizations.
- Conducted employee satisfaction survey for Horticultural Crops Development Authority, Kenya.

Personal attributes:

- Good interpersonal skills.
- Creative thinker and able to motivate others.
- Above average written and oral communication skills.
- High achiever.

EDUCATIONAL BACKGROUND

- Student in Ph.D. Business Administration, University of Nairobi on going.
- MBA (1988), University of Nairobi.
- B. Com. Insurance Option (Hons) (1986), University of Nairobi.

EMPLOYMENT BACKGROUND

- Lecturer, Department of Business Administration, University of Nairobi – 1988 to date.
- Assistant Superintendent, Jubilee Insurance Company Ltd. 1986.

OTHER PROFESSIONAL ENGAGEMENTS

- Director, Inspirations Management Consultants Limited.
- Chairman Board of Directors, Radar Investment Company Ltd
- External Examiner, College of Insurance, Nairobi.
- Secretary, Universities Academic Staff Union, University of Nairobi.
- Member of Interview Panel, Foundation for Indigent Students of Africa
- Member of Finance and General Purposes Committee, Government Clearing Agency, Ministry of Finance (2009-2011).
- Member of Finance and General Purposes Committee, Horticultural Crops Development Authority (2009 - 2011).
- Trustee, Kenya Sugar Research Foundation Retirement Benefit Scheme (2006 – 2009).
- Trustee, Kenya Agricultural Research Institute Retirement Benefit Scheme (2001 – 2006).

PROFESSIONAL AFFILIATIONS

- Kenya Institute of Management, (KIM)
- Institute of Human Resource Management, Kenya, (IHRM)
- Public Relations Society of Kenya, (PRSK)
- Institute of Insurance of Kenya (IIK)

EXPERIENCE AND CONSULTANCIES

- Lead Consultant, Strategic Planning, Kenya Water Authority, 2019-2022.
- Consultant, Development of Monitoring and Evaluation System for Devolved Functions, Council of Governors, 2018.
- Lead Consultant, Strategic Planning, United States International University of Africa, 2018-2023.
- Lead Consultant, Strategic Planning, Government Clearing Agency, Ministry of Finance, 2008- 2013.
- Lead Consultant, Strategic Planning, Sonarwa Insurance Company, Rwanda, 2009- 2014.
- Lead Consultant, Strategic Planning, Small Holder Enterprises, Nakuru, 2009- 2014.
- Developing Modules for Bachelor of International Relations and Diplomacy for Cavendish University Uganda (on-going).
- Developing Modules for Bachelor of Development Studies for Cavendish University Zambia (on-going).
- Undertaken Curriculum Development for Diploma Programs for Kenya Institute of Education 2007 - 2011
- Member of Curriculum Development Committee of Bachelor of Commerce Program, School of Business, University of Nairobi (on-going).
- Lead Consultant, Review of Salaries and Remuneration, University of Nairobi Enterprises and Services Limited.
- Preparation of Staff Development Policy for Utalii College, August 2010.
- Facilitation of Employee Relations program for Kenya Sugar Workers Union at Tom Mboya Labour College, 2007.

- Development of Human Resource Management policies for Friedrich Naumman Foundation – 2003.
- Development of Job Descriptions and Person Specifications for National Aids Control Council – 2004.
- Development of Job Descriptions and Person Specifications for Vision Institute of Professionals – 2003.
- Development of Employee Handbook for Vision Institute of Professionals - 2003.
- Prepared Employee Handbook for Rwanda Tea Board - 2004.
- Development of Job Descriptions and Person Specification for Kenya Sugar Research Foundation 2002 - 2003.
- Training Needs Analysis and Preparation of Strategic Training and Development Plan for staff in the National Museum of Kenya 2005 – 2009.
- Undertaken Compensation Survey for United Nations unionizable staff in Nairobi – 2004 and July 2008.
- Undertaken Review of Staff Compensation package for University of Nairobi Pension Scheme (UNIPEN) - 2004.
- Training Needs Analysis for Action Aid Program staff in Kenya - 2003 – 2004.
- Facilitation of Ministerial Training Committee in the development of Training Manual for the Ministry of Home Affairs – Mombasa Beach Hotel - 2004.
- Facilitation of Staff Development Program for Life and Peace Institute- Horn of Africa at Hergeisa (Somaliland) – 2001.
- Review of Human Resource Management Handbook for Sonarwa Insurance Company, Rwanda - 2004.
- Design of Human Resource Management Manual for Feradon Associates Ltd - 2005.
- Studied Mistakes Made by Trade Unions in Collective Bargaining - 2004.
- Undertaken a survey of the Nature and Extent of Discriminatory Labour Practices in Kenya- ILO project - 2004 on going.
- Undertaken a Census Study of the Involvement of Employees in Decision-Making - the Case of Manufacturing Companies in Kenya - 2004.
- Undertaken Employee Satisfaction Survey, College of Humanities and Social Sciences, University of Nairobi; May 2008.
- Undertaken Employee Satisfaction Survey, Government Clearing Agency; Ministry of Finance; September 2008.
- Conducted Job Evaluation for Ufundi Cooperative Society, 2008.
- Undertook Job Evaluation for Mumias Sugar Company Limited, 2004 2007.
- Undertaken Customer Satisfaction Survey, Government Clearing Agency; Ministry of Finance; January 2009.
- Undertaken Employee Satisfaction Survey, Horticultural Crops Development Authority; September 2009.
- Undertaken Work Environment Survey, Horticultural Crops Development Authority; June 2008.
- Implementation of e-recruitment software for Horticultural Crops Development Authority (HCDA) in Nairobi, Kenya, 2008.
- Facilitation of Supervisory Skills Development program for SDV Transami in 2007.
- Development of Human Resource Management Manual for Kenya Small Scale Traders Society - 1994.

REFEREES

- * Professor George Magoha
Vice Chancellor
University of Nairobi

- * Professor Isaac Meroka Mbeche
Deputy Vice Chancellor, Student Affairs
University of Nairobi

- * Professor Peter Owoko K' Obonyo
Deputy Principal, College of Humanities and Social Sciences
University of Nairobi