

CURRICULUM VITAE.



A. BIOGRAPHICAL DATA

NAME : Jacob Nyamila Muga

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NAIROBI

Email Address : nyamilamuga@yahoo.com

Mobile Nos. : 0720791209, 0710514673

ID NO. : 0300773

Date of birth : 16th May 1956

Marital status : Married

Nationality : Kenyan

B. CAREER OBJECTIVES

- To excel in my teaching duties and assignment.
- To attain higher academic qualifications.
- To attain professional qualifications and recognition.

C. EDUCATIONAL BACKGROUND

UNIVERSITY

September 1983 – July 1985 : University of Nairobi

Masters in Business administration

September 1979 – March 1983 : University of Nairobi

Bachelor of commerce (insurance option)

(Graduated with upper second class honors)

HIGH AND SECONDARY

May 1977 – November 1978 -Cardinal Otunga High School, Mosocho

Kenya Advanced Certificate of Education

Attained 3 principal passes and 1 subsidiary.

January 1973 – November 1976 -Cardinal otunga High school, Mosocho

-East African Certificate of Education

Attained Division 1

PRIMARY

January 1966 – November 1972 -Mirogi Primary Boarding School

Certificate of Primary Education

Mean score: 31 points.

D. WORK EXPERINCE

November 1985 – June 1987 : Ministry of Co-operative Development, Nairobi

Position : cooperative officer II

Section : Saving and credit cooperatives,

Duties - processing applications for registration

-Approving capital budgets.

-Approving loans

- Approving refinance

- Enforcing the loans policy

July 1987 – June 1990 : Ministry of finance, Nairobi

Position : insurance officer II

Duties – processing registration applications of insurance Companies, insurance brokers and insurance agents.

- Handling complaints from members of the public**
- Against insurance companies brokers and agents.**
- Ensuring that specific insurance companies, brokers and agents operated in compliance with the requirements of the insurance companies act.**

July 1990 – august 1993 - Kenyatta University

Position : Tutorial fellow

Duties : teaching, setting and marking examinations

Subjects : Principles of marketing, Marketing planning and Control, elements of risks and insurance

September 1993 - February 1996 – University of Nairobi

Station : School of Education and External studies

Position : tutorial fellow

Duties - teaching, setting and marking of examinations.

Other duties assigned by the chairman.

February 1996 – September 2005 - University of Nairobi

Position : lecturer

Station : School of Education and External studies

Duties - teaching, setting and marking of Examinations and other duties assigned by the chairman

September 2005 – Date : University of Nairobi

Position : lecturer

Station : School of Business

Department of Business Administration

Duties - teaching, setting and marking of examinations at the insurance thematic area and other duties assigned by the chairman

E. AREAS OF INTEREST

Risk Management, social welfare and sports

F. REFEREES

1. Churchil Kibisu

Senior Lecturer University of Nairobi

Mobile no. 0722892871

Email

2. Caren Angima

Lecturer University of Nairobi

Mobile no. 0722830412

Emai