

# CURRICULUM VITAE

## CONTACT INFORMATION

Name: **Evusah Morris Mugatah**

**Postal Address:**

University of Nairobi  
Finance Dept

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Permanent Address: P.O. Box 127  
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## PERSONAL INFORMATION

Date of Birth: April 1976

Marital Status: Married

Gender: Male

Religion: Christian

Nationality: Kenyan

Languages: English, Kiswahili, and Luhya language

## **Objectives**

To utilize my finance and accounting skills, experience and knowledge in a multi-disciplinary work environment in achieving both organizational and personal goals and to meet new challenges, opportunities and be eager to learn more.

## **Summary**

I have both academic and professional experience in a number of areas including: Finance, accounting skills, strategic management, business research work, excellent computer skills and general operations. In my work experience I have effectively and efficiently delivered great result as an individual and as team player.

## **Professional Qualifications**

### **2006-2007 KCA University CPA- (K) Final Certificate**

Units:

- Financial Accounting IV
- Financial Management
- Auditing and Investigations

### **2002-2003 CPA Part Three Section Five**

Units:

- Management Accounting
- Principle & Practice of Management
- Taxation II

### **2001 -2002 CPA Part Two Section Four**

Units:

- Financial Accounting III
- Quantitative Techniques
- Law II.

### **CPA Part Two Section Three**

Units:

- Financial Accounting II
- Business Finance
- Systems Theory and Management
- Information Systems

### **1999-2000 CPA Part One Section Two**

Units:

- Cost Accounting And Budgeting
- Auditing
- Taxation I

### **CPA Part One Section One**

Units

- Financial Accounting I
- Economics
- Law 1

**2006-2007 Zetech Computer College**  
**Certificate in Computerized Accounting (QuickBooks and Sage ACCPAC)**

### **Education Qualifications**

**2007-2010 Moi University**  
**Bachelor of Business Management - Finance and Banking option**  
**(Second class- Upper division)**

**1991-1994 Mbale High School**  
**Kenya Certificate of Secondary Education**  
**C (Plain)**

**1982-1990 Womulalu Primary School**  
**Kenya Certificate of Primary Education**  
**450 Marks**

### **Working Experience**

**2003-Current Assistant Accountant**

#### **University of Nairobi (Students Finance Section)**

##### **Duties Performed**

- Preparation of Stipend Pay Roll For Postgraduate Students
- Reconciliation of Students Fees Accounts and Posting HELB Loans and Bursaries and scholarships
- Preparation of Payment Vouchers For Students Refunds
- Payment of Research and Book Allowances To Post Graduate Students
- Preparation of Invoices To Various Sponsors For Postgraduate Students
- Processing of Grants from various sponsors to the university
- Preparation of Monthly return to various sponsors of students to the University such as Ministry of Education, Ministry of Health, Department of Defence among other sponsors.
- Processing of grants from various sponsors to students fees accounts

## **Interests and Hobbies**

I'm interested in reading adventurer's materials, surfing the net for current happenings and discoveries in the world, visiting children homes and offering assistance.

Playing football, hockey and other indoor games.

## **Referees**

1. Mr. Joseph Okemwa  
Deputy Finance Officer  
University of Nairobi  
P.O Box 30197 Nairobi  
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2. Mr. Robert Odunga  
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3. Prof. Godfrey Muriuki  
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