

Michael Mbira Mboya

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1.0 Personal Information

Current Employer: University of Nairobi
Position: Senior ICT Officer
Qualifications: Diploma, Bsc, MA
Nationality: Kenyan
Gender: Male
Date of Birth: February 21, 1985

2.0 Education History

2.1 Academic Background

Period	Institution	Qualification
• 2016 - 2018	University of Nairobi	M.A in Project Planning and Management
• 2012 - 2015	KCA University	BSc in Information Technology
• 2006 – 2008	Strathmore University	Diploma in Business Information Technology
• 2001 – 2004	St. Josephs’ High School, Rapogi	KCSE

2.2 Professional Certifications and Training

Year	Institution	Certification/Training
• 2019	Kenya Institute of Management	Monitoring and Evaluation
• 2019	Kenya Institute of Management	Strategic Management and Leadership
• 2019	Techno Brain	ITIL 4 Foundation
• 2008	Strathmore University	Cisco Certified Networking Associate (Academy - Level 1, 2 & 3)
• 2006	Strathmore University	IT Essentials I – PC Hardware and Software

3.0 Positions and Work Experience

- 3.1** 2016 – Date: Senior ICT Officer
- 3.2** 2018 – Date: Ag. Campus Administrator
- 3.3** 2016: Campus Administrator
- 3.4** 2010 – 2015: Administrative Assistant

4.0 University Committees Served

- 4.1** April 2019: Chairman, Quotation Opening Committee
- 4.2** 2018 & 2019: Secretary, Campus Quality Assurance Committee
- 4.3** 2018 & 2019: Member, Campus Anti-corruption Committee
- 4.4** 2018 & 2019: Co-Chairperson, Campus Marketing Committee
- 4.5** 2018 & 2019: Secretary, Campus Executive Management Committee
- 4.6** 2018 & 2019: Secretary, Campus Management Committee
- 4.7** 2017, 2018 & 2019: Secretary, Campus Executive Management Committee
- 4.8** 2017, 2018 & 2019: Inspection and Acceptance Committee
- 4.9** June 2018: Chairman, Quotation Processing Committee
- 4.10** 2015, 2016 & 2017: Member, Campus Marketing Committee

5.0 Trainings, Seminars and Workshops attended

- 5.1** Re-engineered Human Resource Information System (HRMIS). ICT Cooperate Lab, May 9, 2019
- 5.2** Revised Staff Performance Appraisal (SPA) template for Teaching Staff. UoN Towers, May 13, 2019
- 5.3** Revised University Staff Performance Appraisal System for Non-Teaching Staff. Kisumu Campus Computer Lab, March 22, 2019
- 5.4** Staff Movement Advice (SMA) Online Training for Colleges and Central Administration. ICT Center, September 27, 2017
- 5.5** Key Labor Laws and Management Principles by the Federation of Kenyan Employers (FKE). CCU, October 11 – 12, 2016
- 5.6** Training on the Institution's Complaints Handling Process and Citizen Service Delivery Charter. Confucius Conference Room, June 28, 2016

- 5.7 9th Strathmore University ICT Conference. Theme: ICT's Role towards a Knowledge Economy. September 5 and 6, 2008
- 5.8 The First Annual Leadership Development Day. Theme: Activating Youth Leadership. AISEC, May 10, 2008

6.0 Professional Membership

- 6.1 The Computer Society of Kenya (**Membership No. 125979**)
- 6.2 Kenya Institute of Management (**Associate Member, No. M-63079**)

7.0 Referees

- 7.1 **Dr. Vincent Machuki**, Director – Kisumu Campus, University of Nairobi, Cell Phone: (+254) 721 687 001, e-mail: mnvincent@uonbi.ac.ke
- 7.2 **Paul Kariuki, Ag.** Director – ICT Center, University of Nairobi, Cell phone: (+254) 728 093 782, e-mail: pkariuki@uonbi.ac.ke
- 7.3 **Mr. Joseph Muchina**, Deputy Director – ICT Center, University of Nairobi, Cell Phone: (+254) 722 246 693, e-mail: muchina@uonbi.ac.ke