

MARY NYAMBERE KARANJA.

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Personal information

Nationality: Kenyan
Gender: Female
Marital Status: Single
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General Summary:

I am a self-motivated mature individual with more than ten years working experience as an Ict Officer. I have gained extensive experience and developed skills in the field. Through formal and on the job training, I have acquired skills required to work effectively and productively as an Ict officer. Besides, I learn faster and adapt to new environment with ease.

PROFESSIONAL/ACADEMIC QUALIFICATION

- Sept. 2002 – to – date : User support
- UHS/ SWA/ADD.
Duties.
 - User support & software installation
 - Hardware setup, maintenance of computers / Printers.
 - Configuration & trouble shooting.
 - Installation & updating of anti-virus software.
 - Network installation.
- July 1999 – Aug. 2002 - ICS switchboard & librarian.
- May 1996 – Aug. 2002 - Senior Site Controller.
- April 1989 – April 1996 - Site Controller.
- Feb 1984 – April 1989 - Data Entry Operator.

ACADEMIC QUALIFICATIONS.

- Jan 2006 – Feb 2006 - N+ Course.
- Nov. 2005 - Customer Care training Steadman Trains
- July 2003 - July 2004 - Diploma in Electronics & Computer Engineering.
- Sep 2001 - In house training on Computer maintenance, Windows NT & internet.
- July 1999 - Customer Care training Steadman Trains

- Aug – Sept. 1998 - Sco-unix & Unix; System Administration by Copy cat.
- Jan 1995-dec 1995 - imis diploma ksps
- 1980 - Certificate in Computer systems & Programming
- 1979 - Khalsa Girls Sec. Sch.

HOBBIES:

- Socializing.
- Reading.
- Watching movies & documentaries.
- Travelling.
- Cooking.

REFERREES:

- Prof. Timothy M. Waema,
School of Informatics,
P. O. Box 30197,
NAIROBI.
- Dr. D. H. Kiiru,
Snr. Lecturer Literature,
P. O. Box 30197,
NAIROBI.
- Joseph K. Muchina,
Deputy Director, ICT Centre,
P. O. Box 30197,
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