

**LINDA SYOMITI MWANZA**

**CURRICULUM VITAE**

**E-mail: [lmwanza@uonbi.ac.ke](mailto:lmwanza@uonbi.ac.ke)**

**PERSONAL DETAILS**

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Gender: Female  
Nationality: Kenyan  
Marital status: Married  
Religion: Christian  
Languages: English and Kiswahili

**ACADEMIC BACKGROUND**

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**4<sup>th</sup> December 2014** : Admitted to practice as an Advocate of the High Court of Kenya.

**Sep 2014** : **University of Nairobi**  
Master of Laws (LLM)

**Jan 2013-Aug 2014** : **Kenya School of Law**  
Post Graduate Diploma

**May 2008 – Aug 2012** : **Kenyatta University-School of Law**  
Bachelor of Laws Degree (LLB)  
Second class Honours, Upper class Division

**Feb 2004 – Nov 2007 :**                   **Maryhill Girls High School -Thika**  
Kenya Certificate of Secondary Education

**October 2003 :**                   **Lukenya Academy – Athi River**  
Kenya Certificate of Primary Education

**UNIVERSITY OF NAIROBI**

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**March 2016 – to date :**                   **SENIOR LEGAL ASSISTANT**

**Duties *inter alia* include:**

- Drafting and reviewing MOU's, Contracts and Agreements;
- Facilitating student disciplinary hearing;
- Liaising with external advocates in relation to litigation matters;
- Conducting witness pre-trial conferences and recoding witness Statements;
- Watching brief in various University cases;
- Sensitizing university staff, through trainings on emerging legal issues, fair administrative matters and corruption related matters as prescribed by EACC and CAJ;
- Giving legal opinions on matters affecting the University, including employment matters and negotiations with unions;
- Research and facilitation in various University committees;