

CURRICULUM VITAE

LAWRENCE IRUNGU MURIMI

NAME: LAWRENCE IRUNGU MURIMI

DATE OF BIRTH: 1958

ID. NO: 1188099

PERSONAL FILE: NO.8862

NATIONALITY: KENYAN

RELIGION: CHRISTIAN

MARITAL STATUS: MARRIED WITH CHILDREN

CONTACTS: C/O SMU OFFICE, UPPER KABETE, CAMPUS

EDUCATION QUALIFICATION

1976 : kenya Certificate of Secondary Education, Mirichu High School,
Muranga

1978 : Certificate in Electronics, at University Central Academy. Thika

2003 : Certificate in Computer Operation, by ICT Centre, UON

EMPLOYMENT

1979 : Joined University of Nairobi, appointed and confirmed kitchen
Assistant Grade I, Catering Department and posted to W/Hall Kitchen

1982 – 1884: Appointed by Catering Manager to work as a Till machine Operator
And posted to Main Campus Refectory (cafeteria)

1984 – 1992: Transferred in the position of Till Machine Operator at Upper
Kabete Cafeteria.

1992 – 1996: Acting Cahier Grade II at Tana Kitchen, then to Mandela Kitchen in
the same capacity up to 1997.

1998 : Given honoraria appointment of Grade II cashier.

1997 – 2001: Transferred to Lower Kikuyu Kitchen as cashier Grade II in acting
Capacity.

2001: After retrenchment I was posted to upper Kabete Kitchen as cashier
Grade II.

2001 to date: Appointed to act as Cashier Grade II still at Tana Kitchen the position am holding though the acting allowance was stopped.

WORK EXPERIENCE: 27 years Cashiers in the University of Nairobi various Kitchen

MY DUTIES AS A CASHIER ARE :

- Receiving and receipting cash from students/customers who come to buy meals in the kitchen.
- Banking of daily sales into Bank
- Cashing cash cheques as a Finance Department Agent in bank
- Preparing daily sales Kitchen Analysis and submitting the same on the Unit Accountant
- Any other duties assigned from time to time by the Unit account

HOBBIES : Preaching the gospel, Counseling young people, farming, Encouraging the old and middle aged families, widowers and Orphans.

REFEREES :

1. Unit Account,
UPPER KABETE
2. Dr. J. W. Kimenju
MANAGER, UPPER KABETE SMU
UNIVERSITY OF NAIROBI
3. Mary N. Njoroge,
Tana Kitchen,
KABETE