



Kenneth Sang

Nationality: Kenyan

Gender: Male

CONTACT

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ABOUT ME

I am a strategic and visionary leader passionate about sustainable supply chains, with knowledge and skills in procurement, operations strategy, logistics, supply chain, and innovation. I possess great interpersonal skills, project management skills, and the ability to respond to changes in both the internal and external business environment.

WORK EXPERIENCE

01/07/2015 – 31/03/2020 – Nairobi, Kenya

Supply Chain Officer

University of Nairobi

- Coordinating purchases for stock replenishments and monitored inventory to avoid wastage
- Conducting historical Inventory data analysis for effective forecasting
- Coordinated customs clearance and shipment of goods
- Supervised the periodic stock take and preparation of annual disposal plans for obsolete stocks.
- Implementing, reviewing, and monitoring the department's Standard Operating Procedures and ensured that they conform to the Public Procurement & Asset Disposal Act, 2015 regulations and guidelines.

21/12/2013 – 30/06/2015 – Nairobi, Kenya

Procurement Assistant

Karen Golf and Country Club

- Handled the organization of procurements files, both electronically and hard copies for effective record keeping.
- Collaborated with key persons to ensure the clarity of the specifications and expectations of the company.
- Prepared and maintained the spend reports, contract management.
- Prepared Local Purchase Orders and other contracts and submitted them for approval.
- Conducted market research to identify potential acquisitions.
- Ensured efficiency in supply chain operations.
- Maintaining good supplier relations and negotiating contracts.
- Researching and evaluating prospective suppliers.

EDUCATION AND TRAINING

11/09/2019 – CURRENT – Nairobi, Kenya

Master of Science in Supply Chain Management

University of Nairobi

<https://www.uonbi.ac.ke/>

14/09/2015 – 21/06/2019 – Juja, Nairobi

Bachelor of Science in Procurement and Contract Management

Jomo Kenyatta University of Agriculture and Technology

<https://www.jkuat.ac.ke/>

06/01/2012 – 06/12/2013 – Thika, Nairobi, Kenya

Diploma in Purchasing and Supplies

Mount Kenya University

<https://www.mku.ac.ke/>

25/07/2017 – 03/12/2019 – KISM TOWERS, 12th Floor – Ngong Road, Nairobi, Nairobi, Kenya

Certified Procurement and Supply Professional of Kenya

Kenya Insitutte of Supplies Management

<https://kism.or.ke/>

23/06/2020 – 24/07/2020 – Geneve, Switzerland

Leadership Skills for Finance Managers (Online Program)

United Nations Institute for Training and Research

Field(s) of study

- Generic programmes and qualifications : *Personal skills and development*

<https://www.unitar.org/>

LANGUAGE SKILLS

MOTHER TONGUE(S): Kiswahili

OTHER LANGUAGE(S):

English

Listening C2	Reading C2	Spoken production C2	Spoken interaction C2	Writing C2
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DIGITAL SKILLS

Microsoft Excel / Microsoft Powerpoint / Google Drive / Zoom / Social Media / Google Docs / Outlook / Facebook / LinkedIn / Power Point / Internet user / Twitter / Organizational and planning skills / Written and Verbal skills / Good listener and communicator / Team-work oriented / Decision-making / Microsoft Office / Analytical skills / Conflict resolution / Instagram / Critical thinking