

CURRICULUM VITAE

PERSONAL DETAILS

Name : Samuel Kazungu Mweni
Sex : Male
Marital status : Married with two sons
Nationality : Kenyan by birth
Religion : Christian
Contact address : P.O. Box 3928
Nyayo-Stadium
Nairobi
E-mail address : kazungu@uonbi.ac.ke or skazungu@yahoo.com
Telephone : 0721-846969
Languages : English -Fluent
Kiswahili -Fluent

ACADEMIC BACKGROUND

Ongoing MSc. ICT Policy and Regulation
Sep. 2007 - Apr 2010 Bachelor of Science in Information and
Communication Technology Management.
July 2006 – Nov 2006 Web designing Using dream weaver at Institute of
Advanced technology
Sep 2004 – Sept 2005 Microsoft Certified System Engineer (MCSE)
course at InfoTech Training College
Oct 2002 – Jan 2003 Diploma in Computer applications at InfoTech
Training College
13th Aug – 7th Sep 2001 Windows NT server course at InfoTech Training
College
19th – 21st June 2001 Attended Good Clinical Practice Workshop at KAVI
1992 – 1995 Diploma in Information Technology at The
Mombassa Polytechnic
1988 – 1991 Ribe Boys High School –KCSE
1980 – 1987 Jimba Primary School – KCPE

WORKING EXPERIENCE

02May 2012 – Present IT Administrator

MARPs Project

University of Nairobi

2001 – April 2012 Information Technologist

Kenya AIDS Vaccine Initiative (KAVI)

June 1998 – June 2001 Data Management at Medical Microbiology of the
University of Nairobi

May 1996 – May 1997 Data Entry Clerk –Family Planning Private Sector
(FPPS)

October - Dec 1994 Industrial Attachment –African retail Traders ART)

CURRENT POSITION AND RESPONSIBILITIES

ICT Administrator

- Maintenance and support of the project network
- Purchase and maintenance of ICT equipment.
- Backing up of project documents
- Maintaining inventory of the ICT equipment
- Creating of maintaining of study data collection tools
- Creating and maintaining of study databases
- Reporting of study targets into the KePMS system

PREVIOUS RESPONSIBILITIES:

1. Data Management which includes :

- Quality control for collected data
- Perform data checks and data entry
- Generate queries and missing data reports
- Maintenance of volunteer data files
- Tracking of missing volunteer results

2. Provide computer user support to KAVI staff
 - Check for computer viruses
 - Offer support to users in Microsoft office
 - Maintain computers and printers
 - Create and assist users with mailing system

CARREER OBJECTIVES

1. Computer Systems Administrator
2. Data Manager
3. IT Network Engineer

REFEREES

1. Prof. Walter Jaoko
Depute Director
Kenya AIDS Vaccine Initiative
P.O. Box 19676
NAIROBI
Tel: 2717694/2714613
2. Mr Tony Kariri
Computer Manager
University of Nairobi Institute of Infectious Diseases
P.O. Box 19676-0020 KNH
NAIROBI
Tel: 0728961987
3. Dr. Sabina Wakasiaka
Lecturer
School of Nursing Sciences
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