

## **CURRICULU VITAE**

NAME : JOSHUA M.N. MWEHA

SEX : MALE

DATE OF BIRTH : 1960

NATIONALITY : KENYAN

MARITAL STATUS : MARRIED

### **EDUCATION:**

- (i) **Professional:**
- (a) CPA III, Sec V
  - (b) Credit Management professional Part II (Final)
  - (c) CISA

- (ii) **Academic:**
- (a) CPE 27 points
  - (b) EACE 2<sup>nd</sup> Division of 26 points

### **Experience:**

- (a) **ACCOUNTS OFFICER:** Senior Common room for period September 1980 to June 1982. Duties included keeping of accounting records and supervision of the Club Staff.
- (b) **ACCOUNTS CLERK:** University of Nairobi, Finance Department for the period July 1981 and November 1982. Duties included keeping Students ledger, payment of Hotel Bills for students and preparing of reimbursement schedules from the Government on those hotel bills.
- (c) **ACCOUNTANT:** Ufundi Co-operative for the period December 1982 to March 1985. Duties included recommendation of loans to members, supervision of staff and preparation of accounts.

- (d) **ASSISTANT ACCOUNTANT:** University of Nairobi  
Finance department for the period April 1985 to February  
1989. Duties included Bank Reconciliation and  
administration of Research Grants.
- (e) **ACCOUNTANT:** University of Nairobi, Finance  
Department for the period March 1989 – July 1989. Duties  
included supervision of Staff handling bank reconciliation  
and also reviewing financial statements prepared by staff,  
handling Research Project administration.
- (f) **AG. BURSAR:** University of Nairobi, College of Health  
Sciences, for the period August 1989-August 1990. Duties  
included being in-charge of all the financial matters in the  
college. The duties also included budgetary control and  
supervision of staff.
- (g) **ACCOUNTANT:** University of Nairobi, Finance  
Department for the period September 1990 to October  
1990. Main duties included reconciliation of books of the  
defunct USAB. This was a Special assignment.
- (e) **SENIOR INTERNAL AUDITOR:** University of Nairobi,  
Internal Audit Department for the period October 1990 to  
date. Duties have included handling all round internal  
auditing duties in various colleges and other University  
units like Health Services and SWA. My duties have also  
included supervision of staff and preparation of audit plans.

**Achievements:**

- (a) **COMPUTER LITERACY**
  - (1) MS-DOS
  - (2) MS-Windows
  - (3) Lotus 1-2-3
  - (4) Dbase IV
  - (5) Accounting (Sage)

**Short Courses:**

- (a) Internal Auditors Course
- (b) Fraud Investigation and Prevention
- (c) Corporate Fraud Detection Prevention and Investigation Course (KCA)
- (d) Accreditation in Quality Assessment/Validation (IIA)

**REFEREES**

1. P.K Kairu  
Director of Studies  
School of Credit Management
  
2. Prof. Isaac M. Mbeche  
Deputy Vice Chancellor (SA)  
University of Nairobi