

CURRICULUM VITAE

PERSONAL INFORMATION

Name: Judy Muthoni Ngugi
Telephone: 0729 585415
Email: jmuthoni@uonbi.ac.ke
Date of Birth: 76/02/28
Gender: Female
Nationality: Kenyan
Religion: Christian
Languages: English and Kiswahili
Objectives: To apply and improve my skills gained in my academic background with an aim of facilitating competent dispersion of my duties and roles and to advance my career through continuous and consistent training through use of modern technology.

WORK EXPERIENCE

2006 to Date: Cateress CHSS
2004 - 2006: Cafeteria Supervisor Strathmore University
17/04/01 - 17/08/01: KCCT Mbagathi (attachment)
8/05/01 - 16/08/02: KCCT Mbagathi (attachment)

ACADEMIC BACKGROUND

October 2010: Certificate in computer studies
05/07/04 - 12/07/04 : Certificate in Supervisor skills and techniques
February 2001: Certificate in home nursing.
Nov/Dec 1996: Pre technician maths

Nov/ Dec 1995: Pre-technician Biology
1991 - 1994: Kenya School of Secondary Education
1983 - 1990: Kenya Certificate of Primary Education

PROFESSIONAL QUALIFICATION

Currently awaiting graduation

Jan 2011 - May 2013: Bachelor of Arts, University of Nairobi
(Public Administration and Tourism)

May 2010 - Sept 2010: Certificate in Purchasing and Supplies

March 2000 - March 2003: Diploma in Catering and Accommodation
Technology

REFEREES

Engineer Peter Mugi Kihia

MUTECH

Tel: 0722-712141

Brigadier Edward Gitahi

Tel: 0721 813430

Bernard Muthokia

Businessman

Tel: 0722 284769