

JARED MOKONO MANONO

CURRICULUM VITAE

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PERSONAL INFORMATION

DATE OF BIRTH: 6th November 1985

NATIONALITY: Kenyan.

PLACE OF BIRTH: Kisii Central

SEX/GENDER: Male.

MARITAL STATUS: Single.

ID NUMBER: 24008090.

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OBJECTIVES

To further expand my already well established career in the financial services and auditing sector. I wish to utilize my auditing, accounting and management skills and experience to achieve solid results for small, medium and large companies.

PERSONAL PROFILE

Capable of applying critical thinking to situations

High degree of initiative, analytical thinking, attention to detail and self driven

Energy and enthusiasm for the job and the organization

Possess excellent presentation skills, written and oral communication capabilities.

Ability to handle change, to welcome it and use it for growth

To see obstacles as learning opportunities rather than problems

Team player who responds well to colleagues and clients

Passion for what I do and the benefit it brings others

Harmony and alignment with the organizations goals and objectives.

EMPLOYMENT HISTORY

2016 to DATE: SENIOR INTERNAL AUDITOR UNIVERSITY OF NAIROBI (UON)

Responsible for the overall auditing as delegated by Director Internal Audit. This comprises the planning and the execution of various audits in order to provide guidance to both the management and staff in line with the audit functions

- Provide professional guidance to management staff.

- Identify activities subject to audit coverage, evaluate their significance and assess the degree of risk involved that would make it difficult to attain the set objectives.
- Determine adequacy and effectiveness of internal control system
- Carry out specific audit procedures and prepare working papers documenting the working papers performed.
- Appraise the economy, efficiency and effectiveness with which finances and other resources are managed and utilised in the University.
- Review audit working papers, ensure the maintenance of high standards within the department and adherence to plans.
- Ensure compliance with existing regulations, instructions and procedures in financial and other operations.
- carry out investigations and head special audit tasks
- prepare comprehensive audit reports/returns
- follow up to determine adequacy of corrective actions
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- Carry out other duties as may be assigned by management

2008 TO 2016: MOI TEACHING AND REFERRAL HOSPITAL

Where among others my duties have included;

- Participate in the development of risk based audit plans, programs and schedules.

- Participate in special audit assignments and investigative audit and submitting reports and recommendations.
- Conducting systems audit as per the audit work plan, review of systems, policies and procedures for effectiveness.
- Supervising internal audit staff.
- Evaluating and providing reasonable assurance that risk management, control and governance systems are functioning as intended and will enable the Boards objective and goals to be met.
- Performing post implementation reviews of previous audit recommendations and report the status of implementation(follow up audits)
- Updating records of audit plans, findings, work papers and reports
- Identifying, measuring, assessment and analysis of risk in the organization.
- Conducting computerized audits in the organization system management information systems).
- Participation in the quality management systems (ISO 9001:2008) internal and external surveillance audits on a biannual basis.

ASSOCIATE LECTURER

I have taught, facilitated and examined the following courses in Bachelor of Commerce programs:

JKUAT (AIRADS) -Financial Forecasting (May-August 2014)

Mount Kenya - Accounting for Assets. (September2014 -December 2014)

- Financial Risk Management & Cost accounting (January-April 2015)
- Accounting for Assets (May-August 2015)
- Financial Risk Management and contemporary issues in Finance(September 2015- December 2015)

KISII UNIVERSITY (ELDORET)- January 2015-December 2016-Teaching

- Financial Management
- Financial Mathematics1&2
- Management of Financial Institutions

ACHIEVEMENTS

- Undertaken research-led teaching at different levels on undergraduate and/or Diploma taught courses, regularly collecting, and responding to, student feedback.
- Contributed at an appropriate level to school and faculty policy and practice in teaching.
- Developed innovative approaches to learning and teaching as appropriate.
- Provided timely feedback and assessment of coursework and examinations.
- Pivotal in the implementation of risk management policy and practices.
- Overhauled audit procedures and systems.
- Suggested mechanisms that have led to improved debt collection the corporate clients.
- Conducted several successful forensic and investigative audits.
- Successfully taught and guided students in satisfactorily completing courses.

EDUCATION BACKGROUND

2011 TO 2013: Catholic University Master of Business Management (MBA financial management option)

2005 TO 2007: Egerton University Undergraduate Business Commerce (BCOM) accounting second class Upper division

2000 TO 2003: Kanga High School (KCSE)

1994 TO 1999: R M GUDKA MEMORIAL (KCPE)

PROFESSIONAL QUALIFICATIONS

Certified Public Accountant -CPA (K)

Advanced Proficiency in Microsoft packages (word, access, excel etc)

PROFESSIONAL MEMBERSHIPS

Institute of Certified Public Accountants of Kenya (ICPAK)

ISACA

SEMINARS AND WORKSHOPS ATTENDED

Risk management trainings

(Conducted by KCA UNIVERSITY 2009, G. Optimized 2011, AGANO Consultancy 8th -10th April 2014, Hammond Tutu consultants 2014)

2nd East Africa Governance, Risk and Compliance Summit on 13th may 2015

HOBBIES

Attending the gym, travelling, corporate social responsibility, reading novels and business articles, socializing and team building.

REFEREES

PATRICK AGUTU

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