

# **CURRICULUM VITAE**

## **PERSONAL DETAILS**

Name: James H. G. Kibera  
Gender: Male  
Date of Birth: 25<sup>th</sup> November 1959  
Nationality: Kenyan  
Languages: English, Swahili, Kikuyu  
Marital Status: Married  
Religion: Protestant (Saved)  
Telephone: 0725-345147

## **ACADEMIC BACKGROUND**

**1976-1979:** EACE Certificate  
Obtained Division III

**1976-1977:** KJSE Certificate

**2009-2010:** World Leaders Association  
Obtained a certificate

## **WORKING EXPERIENCES**

**1980-1982:** Worked with East African Industries (Unilever) as a (plant – mixer)

**1984-1992:** Worked as a foreman/shift controller in Elliots Bakeries Limited

**1994- to date:** University of Nairobi  
Library Assistant/Clerk  
Currently Assistant Caretaker

## **KEY SKILLS**

- Good communication skills
- Excellent customer service
- Problem solving technique
- Good service delivery
- Aggressive and hardworking
- Results oriented

## **PERSONAL ATTRIBUTES**

- Hard working
- Team player
- Good communication
- Good interpersonal skills
- Self motivated
- Raising the performance bar at my station

## **CAREER OBJECTIVES**

- Pursue further education to enhance experience and competence.
- To be part of a team that contributes and delivers quality service to its clients.
- To participate in the success, growth and profitability of an organization.
- To increase knowledge through learning from my immediate boss.
- To be the best at what I do and realize opportunities for growth and maximize my potential.

## **HOBBIES**

- Preaching the deity of Jesus Christ
- Counseling the youth
- Singing Christian music
- Watching soccer

## **REFEREES**

1. Prof. Paul N. Mbatia  
University of Nairobi  
Department of Sociology and Social work  
P. O. Box 30197  
Nairobi  
Tel: 0722-779811
  
2. Prof. Octavian N. Gakuru  
University of Nairobi  
Department of Sociology and Social Work  
P. O. Box 30197-00100  
Nairobi  
Tel: 0721-612472
  
3. Mr. Joseph Obosi  
Registrar/Secretary  
College of Humanities and Social Science  
P. O. Box 30197  
Nairobi  
Tel: 0714-4313917