

# **CURRICULUM VITAE**

## **PERSONAL DETAILS**

NAME: James Omega Agesa  
ID NO: 5454485  
DATE OF BIRTH: December, 1965  
MARITAL STATUS: MARRIED  
NATIONALITY: KENYAN  
LANGUAGE: ENGLISH, KISWAHILI AND MARAGOLI  
CURRENT ADDRESS: 30197 -00100 NAIROBI, Chiromo Campus Registry

## **EDUCATION AND TRAINING**

1979 – 1983 Kanyariri High School  
Kenya Certificate of Education  
Div. IV

2004 Branier Computer College  
Windows 95/98/200, Ms. Word and Ms Excel

2006 Refresher courses on the above computer packages in addition  
To Internet and Web-based HRMIS at the I.C.T. Chiromo  
Campus.

## **WORKING EXPERIENCE**

1992 – May, 1997                      Grounds man/Cleaner, Chiromo Campus  
1997 To date                              Registry Clerk, CBPS, UoN.

## **TRAININGS ATTENDED**

October 25<sup>th</sup>, 2008                      Management and Secretarial Training on Customer Care  
And Public Relation.  
December 4-5<sup>th</sup> 2008                      Records Management Training  
June 11<sup>th</sup> 2013                              Training of Records Management, SPS boardroom

## **AWARDS**

1997    Outstanding Award in the Grade I-IV Category  
2007    Outstanding Award in the Grade I-IV Category

## **HOBBIES**

- Watching soccer
- Reading
- Listening to gospel music
- Adventuring

## **REFEREES**

1. Mr. B.N.Otachi  
College Registrar/Secretary, CBPS  
P.O. Box 30197 – 00100  
NAIROBI.
  
2. Mr. Japheth L. Wekesa  
Ag. Bursar, CBPS  
Tel. 0716864020  
P.O. Box 30197 – 00100  
NAIROBI.
  
3. Mr. Nicholas Hongo  
Assistant Caretaker,  
Chiromo Campus, CBPS  
Tel. 0728591363  
NAIROBI.