

## CURRICULUM VITAE

**NAME:** George Komu  
**Profession:** Information and Communication Technology  
**Years with Firm:** Since March 2015  
**Membership:** Member - Computer Society of Kenya

### KEY QUALIFICATIONS:

- ❖ Proficient in implementation and administration of LANs on various platforms.
- ❖ Extensive experience in Databases and Management Information System
- ❖ Expert Microsoft Dynamics Nav ERP system.
- ❖ Familiar with common ICT hardware and peripheral devices issues.
- ❖ Highly proficient in ISO – QMS implementation and documentation.
- ❖ Microsoft Certified Professional.

### EDUCATION:

**2006-:** M.Sc. in information Systems – (working on project), University of Nairobi  
**1992–1997:** B.Sc. Electrical & Electronics Engineering (Honours) University of Nairobi  
1987-1990: KCSE Certificate, Chania High School Thika.

### EMPLOYMENT RECORD:

March 2015 to date      University of Nairobi  
**Position:** Senior ICT Officer  
**Responsible to:** Director, Center for Self-Sponsored Programmes (CESSP)  
**Duties and responsibilities:**

- a) General management of ICT resources.
- b) ICT Budget preparation and monitoring.
- c) Offering technical support on various applications.
- d) Training users and support staff on upgrades and new systems.
- e) Drawing specifications for ICT and related equipment and services.
- f) Ensuring vendor supply product and services as per specifications and SLA.
- g) Availing latest software and security systems packs.
- h) Business continuity strategy and implementation.

2012 to March 2015      University of Nairobi Enterprises & Services (UNES) Limited.  
**Position:** Senior ICT Officer  
**Responsible to:** Managing Director and CEO

Duties and responsibilities:

- a) General management of ICT resources.
- b) ICT Budget preparation and monitoring.
- c) Offering technical support on various applications.
- d) Training users and support staff on upgrades and new systems.
- e) Drawing specifications for ICT and related equipment and services.
- f) Ensuring vendor supply product and services as per specifications and SLA.
- g) Availing latest software and security systems packs.
- h) Business continuity strategy and implementation.
- i) Administration of financial System (MS dynamics Nav ERP).
- j) Database systems administration (Microsoft SQL Server 2008)
- k) Integrity Testing Programme Analyst

2000 to 2012:

University of Nairobi Enterprises & Services (UNES) Limited.

Position:

Lead ICT Officer

Responsible to:

Managing Director and CEO

Duties and responsibilities:

- a) General management of ICT resources.
- b) ICT Budget preparation and monitoring.
- c) Offering technical support on various applications.
- d) Training users and support staff on upgrades and new systems.
- e) Drawing specifications for ICT and related equipment and services.
- f) Ensuring vendor supply product and services as per specifications and SLA.
- g) Availing latest software and security systems packs.
- h) Business continuity strategy and implementation.
- i) Administration of financial System (MS dynamics Nav ERP).
- j) Database systems administration (Microsoft SQL Server 2008)
- k) Integrity Testing Programme Analyst

- Projects:
- Automation of company's operations.
  - Member of steering committee for UoN information security policy.
  - Member of team to determine formula for IGA revenue distribution
  - Student Management Information System (SMIS)
  - LAN and WAN installation at various sites.
  - Member of team steering development of Kilimani Complex.
  - Implementation of Microsoft Dynamics Navision ERP System.
  - Implementation of Retail Management system at UoN Bookstore
  - In charge ISO 9001:2008 QMS System implementation – documentation
  - Team of trainers in Education Management Information System and Quality Assurance Training to Lecturers/MOE Staff for the NHCD Project.
  - Team of Trainers on use of ICT in Management to Higher Education Lecturers and Administrators from Somalia
  - Implementation of SMIS in six universities in Somalia
  - Consulting for KPUC with formula for PU revenue allocation

1998 to 2000

Vector International Limited

Position:

Pre-Sales Engineer.

Responsible to:

Managing Director

Responsibilities:

- a) Surveying client's networks and specifying suitable power protection systems.
- b) Professional pre-sales and after-sales services to clients.
- c) Offering technical guidance to non-technical sales team.

Projects:

- Specification and installation of power protection systems for CBK Building.
- Specification power protection systems for the Times Towers.

1997 to 1998:

Kenya Industrial Research and Development Institute (KIRDI)

Position:

Research Assistant (Data Processing & Electrical Technology).

Responsible

Head of Department, Data Processing and Electrical Technology

Responsibilities:

- a) Designing computer switched interfaces
- b) Writing and testing computer programs for various research projects.
- c) Design, fabrication and testing of electrical circuits for various projects.

**SELECTED CONSULTANCIES:**

Year	Position	Name of the Project	Country	Description of Duties
2017	Consultant	Development of maintenance policy and procedures for the Kenya Pipeline Company	Kenya	Managing of data collection instruments and data analysis
2010	Developer	Implementation of Student Management Information System (SMIS) for six(6) universities in Somalia	Somalia	Development, Data validation and QA
2010	Steering Committee Member	Implementation of ISO 9001 Quality Management System	Kenya	Documentation & Quality Audit
2009	Project Manager	Implementation of Microsoft Dynamics Nav ERP System.	Kenya	Overall coordination
2006	Developer	Student Management Information System (SMIS) for University of Nairobi	Kenya	Development, Data validation and QA
2007	Project Leader	LAN and WAN installation at various sites.	Kenya	Design, Specification, procurement and Testing

**LANGUAGES:**

Language	Writing	Reading	Speaking
English	Excellent	Excellent	Excellent
Kiswahili	Good	Good	Good
Kikuyu	Good	Good	Excellent

**CERTIFICATION**

I, the undersigned, certify that to the best of my knowledge and belief, these data correctly describes me, my qualifications and my experience.

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George Komu