

FREDRICK W. K. KACHERO – CURRICULUM VITAE

PERSONAL DETAILS

Name: Fredrick Winda K. Kachero
Citizenship: Kenyan
Marital Status: Married
Address: University of Nairobi, Central Administration, P. O. Box 30197 – 00100, Nairobi.
Religion: Christian
Health: Excellent
Languages: English, Kiswahili

CAREER OBJECTIVE

Use acquired knowledge in management, more specifically in Human Resource Management and Strategic Management, to mobilize and organize resources for effective and efficient achievement of set goals.

GENERAL SUMMARY

I am a mature, sociable and hardworking person. I have a Master of Business Administration (MBA) from the University of Nairobi specializing in Human Resources Management (HRM) and Strategic Management. I am an Assistant Registrar in the Recruitment & Training section of Administration.

RESPONSIBILITIES, WORK EXPERIENCE & ACHIEVEMENTS

- **August, 2012 to date** – Assistant Registrar, Recruitment & Training, Central Administration, UoN
- **July 2012 – August, 2012** – Assistant Registrar, Faculty of Agriculture, CAVS, UoN.
- **2008 – 2012** - Senior Administrative Assistant, Construction & Maintenance Dept, UoN.
- **2007 – 2008**: Administrative Assistant, Construction & Maintenance Department, UoN.
- **1987 – 2007**: University of Nairobi Library as a Library Assistant. Worked in all sections.

EDUCATION AND QUALIFICATIONS

- PhD (Human Resources Management) 2011, UoN - **Ongoing**
- MBA (2006) –. Specialization: Human Resources Management (HRM) & Strategic Management.
- B. Ed (Arts) Upper Second Class Honours (Economics & Business Studies) - University of Nairobi.
- KACE - St. Peter's High, Mumias – 2 principals, 2 subsidiaries
- KCE Div 2, St. Ignatius High, Mukumu

PROFESSIONAL QUALIFICATIONS

- Human Resource Management, University of Nairobi
- Bachelor of Education (B.Ed): Economics and Business Studies.
- Certificate in Librarianship – Kenya Polytechnic (1986)

COMPUTER SKILLS

- MS Word, MS Access, Excel, PowerPoint, Internet, SPSS

OTHER SKILLS: Typing skills, 40wpm.

SPECIAL TASKS

- Secretary to the Maintenance Policy Committee appointed by the University (of Nairobi) Management Board and chaired by Prof. P. M. Syagga to formulate a Maintenance Policy for the University.
- Part time lecturer, Department of Extra Mural, University of Nairobi (2008 to date)
- Rapporteur during the World Social Forum Workshop, July 3-5, 2006 which appears in the issue of the journal **Information for Social Change, No. 24 Winter 2006**
<http://libr.org/isc/issues/ISC24/>

RESEARCH/PUBLICATIONS

- 1) 'Mutual Aid and Open Access Publishing in Africa: Who Benefits? A Kenyan Case Study' *Journal of Gender, Information and Development in Africa (JGIDA) Vol 1, No. 1 p. 57-74* – Peer Reviewed. http://www.sabinet.co.za/abstracts/aa_jgida/aa_jgida_v1_n1_a5.html
- 2) 'The Highest Common Factor in the Current and Future Information Profession' by Fred Kachero and Esther Obachi, paper presented during the KLA 2011 Annual Conference held from 24 – 27 May, 2011 at Reef Hotel, Mombasa, Kenya and published in *Maktaba Journal of the Kenya Library Association* Vol.1 No.1, pp. 111 Bibliographic details at <http://www.africabib.org/rec.php?RID=Q00050796&DB=p>
- 3) 'The Contained Community's Role in the Larger Society: A Scrutiny of the Role of Professionals in Societal Crises' in J. Kiplangat and C. M. Nyamboga **Conflict Resolution: the Role of Information and Knowledge Management**, Nairobi: Goethe Institute, 2008. Bibliographic details at www.goethe.de/ins/ke/nai/pro/conflict-resolution-first-pages.pdf
- 4) **Employees' Perception of the Staff Promotion Process: the case of Middle Grade Employees of the University of Nairobi** – University of Nairobi MBA Thesis, 2006 (Abstract at <http://erepository.uonbi.ac.ke/handle/123456789/21403>)

PROFESSIONAL ASSOCIATIONS – MEMBERSHIP

- Institute of human Resource Management (IHRM)
- Kenya Association of Library and Information Professionals (KLA)

REFEREES

- 1) Mr. G. P. Mbugua, Ag. Deputy Registrar, Recruitment & Training, University of Nairobi, P. O. Box 30197 – 00100, Nairobi
- 2) Prof. Peter O. K'Obonyo, Deputy Principal, CHSS, University of Nairobi, P. O. Box 30197 – 00100, Nairobi
- 3) Qs. Dr. Sylvester M. Masu, Manager, Construction & Maintenance Dept., University of Nairobi, P. O. Box 30197 – 00100, Nairobi
- 4) Dr. Harriet Jepchumba Kidombo, Associate Dean, School of Continuing and Distance Education, University of Nairobi, P. O. Box 30197 – 00100, Nairobi