

BRIAN LUGONZO MILEMBE

CURRICULUM VITAE

PERSONAL DETAILS

 Kenyan	 1983
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PROFILE

I am a well-trained, dynamic and highly motivated individual with a Bachelor of Science degree in Information and Communication Technology Management and pursuing a Master's degree in Applied Computing. With nine years of experience in Web Development and Web Based Systems, I am extremely proficient in Content Management Systems and Web Programming Languages which include Javascript, PHP, HTML5 and CSS.

EDUCATION BACKGROUND

University of Nairobi 2018 - date	M.Sc. APPLIED COMPUTING. In progress
Maseno University 2017	B.Sc. INFOR & COMM TECHNOLOGY Second Class Honors (Upper Division)
Kenya School of Professional Studies 2009	DIPLOMA IN INFORMATION TECHNOLOGY Credit
Machakos School 2001	KENYA CERTIFICATE OF SECONDARY EDUCATION Score: B-(Minus)
Unity Primary School 1997	KENYA CERTIFICATE OF PRIMARY EDUCATION

WORKSHOPS AND TRAINING

Institute of Software Technologies 2019	Web Development PHP, MYSQL, HTML, CSS
African Development Institute 2012	Youth Entrepreneurship in Techno- Driven Micro, Small and Medium Enterprises

COMPETENCIES & SKILLS

- Communication Skills
- Problem solving skills
- Team Management
- Team Building

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KEY WEBSITES DEVELOPED

- College of Education - UoN (<http://cees.uonbi.ac.ke>)
- ODeL Campus - UoN <http://odel.uonbi.ac.ke>
- Africa Mathematics Millenium Science Initiative <http://ammsi.africa>
- St. Augustine International University <http://saiu.ac.ug>
- African Proverbs <http://www.afriprov.org>
- Autofine Limited <http://www.autofine.co.ke>
- Autofibre Limited <http://autofibre.co.ke>
- Eastern Deanery <http://edarp.org>

PROGRAMMING LANGUAGES OF SPECIALIZATION

PHP, Javascript, Perl, C, C++, VB.Net, MySQL,

FRAMEWORKS

- Bootstrap 3
- Bootstrap 4

WORK EXPERIENCE

University of Nairobi

2015 to date

I.C.T Centre

Senior ICT Officer (MIS)

Roles – Web Administrator

• **Manage Website Infrastructure**

Getting websites running by setting up a web host, configuring access for users, and seamlessly connect databases and other back-end components. Undertaking the responsibility for familiarizing clients with the website and making sure it functions smoothly.

• **Monitor Website Performance**

Constantly evaluating website performance by checking metrics such as Referring Domains, Back-links, Google Scholar Citations and Visibility. Going beyond the technical aspects and assessing user feedback, traffic and exploring marketing techniques such as Social Media and Search Engine Optimization to draw more users into the website.

• **Provide Technical Support**

Constant maintenance after setup. Being proactive when addressing user concerns and resolving bugs. Additionally, performing upgrades and improvements.

• **Creating and Updating Web Pages**

Working directly with code and often updating webpages to add content or tweak the layout. Performing changes such as expanding the website by creating new domains.

• **Evaluating Web Structure and Content**

Setting basic standards for both graphics and content, checking for quality before uploading components.

• **Graphic Design**

Designing logos, page layout, page menus to meet user needs and requirements.

• **Website Re-Design**

Redesign of new revamped websites that meets standards in content quality, security and responsiveness. Sites done include but not limited to:

- ✓ cees4.uonbi.ac.ke
- ✓ odel4.uonbi.ac.ke
- ✓ education4.uonbi.ac.ke
- ✓ eap4.uonbi.ac.ke

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University of Nairobi - I.C.T Centre
2010 – 2015 ICT Officer (MIS)

Roles - Management Information Systems Support Officer

▪ **System Development**

Analysing, Designing, Constructing, Implementing and Maintenance of developed Information Systems in line with established standards.

▪ **User Support**

Training of users on rolled out systems and quickly responding to their queries to ensure efficiency.

▪ **Systems Support**

Adequately document developed systems and implement software security features. Systems supported:

- Online Leave Application System
- Human Resource Management Information System(Payroll and HR)
- University Health Services
- JAB Online
- Estates Management Information System
- Staff Education Support Fund

University of Nairobi - Deans / Senate Secretariat
2008 - 2009

Roles – Registry Clerk

- Digitizing of records in the Student Archiving Project
- File Storage and Retrieval
- Data Entry for Staff Education Support Fund

University of Nairobi - Academic Division
2003 - 2007

Roles - Admissions Clerk

- Data Entry
- Data Validation
- Career advice to prospective students
- Cluster calculations

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SOCIAL RESPONSIBILITIES

University of Nairobi - I.C.T CENTER WELFARE

August 2018 to date

Responsibilities – WELFARE CHAIRMAN

- Managerial and Administrative head of the Association
- Presiding over all committee meetings and the General Assembly

University of Nairobi - CHIROMO CAMPUS CLUB

2018 to date

Responsibilities - CLUB TREASURER

- Preparation and maintenance of accounting records.
- Tabling audited accounts at the Annual General Assembly.
- Responsible for all assets and property of the Club and to keeping an updated list of such assets.
- Signatory in all financial transactions of the Club.
- Prepare the annual budget of the Club for approval by the Executive Committee .
- Make recommendations to the Executive Committee on the wages of the employees of the Club.

University of Nairobi - CHIROMO CAMPUS CLUB

2016 - 2018

Responsibilities - CLUB SECRETARY

- Operational management of the club
- Record minutes at the General Assembly
- Responsible for all Human Resource needs of the Club.
- Crowd funding and fund-raising for needy members.

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REFEREES

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